

Standard Website Privacy Policy

for use by Bright Recruitment Social Care Agency Ltd, owner of www.brightrecruitment.com

1 Introduction

Bright Recruitment Social Care Agency takes your privacy extremely seriously. This privacy policy describes how and why we obtain, store and process data which can identify you. We may update this policy from time to time.

2 The information we collect

Information is collected from you when you register with us, or when you contribute to or use some of the advanced features on the site. The information we collect is clearly set out on the web page on which we collect it (see for example our registration page). In addition, we may collect your IP address and use cookies unless you configure your web browser not to accept them.

3 Why we collect it

We will collect personal data about you to help us in the recruitment process. This will include the information you provide about yourself in a cv, as well as sensitive personal information that we may be required to collect by law. This could include, for example, information relating to ethnic origin, religious beliefs and physical and mental health. By using this website and registering your details, you consent to us collecting and processing sensitive personal data supplied by you, disclosure of this information to prospective employers and clients in connection with the recruitment process, and the sharing of aggregate information with selected third parties.

4 Who we disclose it to

4.1 We will only pass on information about you as an individual (as opposed to aggregate information) to third parties to enable us to perform services requested by you or with your prior consent.

4.2 In certain circumstances we may need to disclose information about you if you breach this privacy policy or if you breach the Terms and Conditions. We may also disclose or access your account if required to do so by law or by any Governmental body.

5 Data protection

Bright Recruitment Social Care Agency Ltd is registered with the Information Commissioner in the UK as a "data controller" in accordance with the provisions of the Data Protection Act 1998. Further details of the registration are available at www.dpr.gov.uk.

6 Security

Keeping information about you secure is very important to us and certain sections of the site may encrypt data using SSL or a comparable standard. However, no data transmission over the Internet can be guaranteed to be totally secure. As a result, whilst we strive to protect your personal information, we cannot ensure or warrant the security of any information which you send to us, and you do so at your own risk.

7 Accessing and updating your personal information

We will always let you have a copy of personal information we have about you, should you request it, and you may correct it if you wish. You must inform us of any changes to your personal data. We will do what we reasonably can to make sure your personal data is up to date. If you wish to change any of the information we hold on you, or if you wish to delete your details from our records, please email us at info@brightrecruitment.com

9 Questions?

If you have any questions or complaints relating to this Privacy Policy or how we use the personal information we have about you, please contact info@brightrecruitment.com . We will endeavour to respond to you promptly .